




| DRFC ExCom Minutes | |
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| Date/Time: | Tuesday 21 st November 2023 |
| Location: | Doha Sports Park |
| Attendees: | Tim Newnham (TN), Justin Murray (JM), Jo Addison (JA), Tom Robertson (TR), Curtis Wolstenholme (CW) |
| Apologies | Rachel Innes (RI), Andy Coomer (AC) |

| Item | Details | Action & Rep/s |
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| Training, Matches & Coaching | | |
| Training 2023 | Final training sessions for each section confirmed as follows. <ul style="list-style-type: none"> M&Y – 9th Dec Ladies – 28th Nov Men – 29th Nov Vets – 26th Nov. | N/A |
| | Winter training – Confirmed as 10 th & 17 th December from 19:00-20:00 (17 th to be ‘festive’ training). Open to all sections to join | N/A |
| Training 2024 | Start dates for each section confirmed. <ul style="list-style-type: none"> M&Y – TBC Ladies – 7th Jan Men – 8th Jan Vets – 7th Jan | AC to confirm start of M&Y training |
| Matches/Travel | Reminder to keep google doc updated to plan domestic matches and travel in a timely manner. | All |
| School Schedule | School schedules to be referenced when planning any matches, tournaments, or events | All |
| First Aid Training | Completed by 7 members on November 24 th . This will become an annual training for interested members to ensure there is always first aid cover available during training and matches. | N/A |
| World Rugby Certifications | Reminder that these are a requirement from the MoSY and need to be completed by all coaches and recorded on google docs (World Rugby Certifications). Following sections are outstanding (must be completed by January). <ul style="list-style-type: none"> Men – Coaches listed but no certificates received. M&Y – No coaches listed/certificates received. | TR to collect certificates. AC to follow up with section. |
| 2024 | | |
| Upcoming Events | Confirmed events for 2024. <ul style="list-style-type: none"> Chairmans Day – 26th April (depending on kit arrival) – <i>Kit competition to be released for whole club, to design kits for the day. Winners will receive a free kit.</i> Oval Ball – 16th May | TN to announce Chairman’s kit competition on social media |

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|  | <ul style="list-style-type: none"> • 2023/24 AGM – 8th June | |
| <p>Commemorative items (DRFC 50th Anniversary)</p> | <p>Items to be sourced and advertised on social media for DRFC 50th anniversary. Following items approved, additional feedback from all Reps before end of 2023.</p> <ul style="list-style-type: none"> • Flasks • Tankards • Ties • Bowties • Blazers • Baseball caps | <p>CW to source items and prices</p> |
| A.O.B | | |
| <p>Website</p> | <p>All reps to provide feedback on website layout and issues to JM over the December break (to be provided in first ExCom of 2024).</p> | <p><i>All</i></p> |
| <p>Sponsorship</p> | <p>3 new sponsors brought on board in November for individual sections, details below.</p> <ul style="list-style-type: none"> • Hamilton's – Ladies • Pullman Hotel – Ladies • Cushman & Wakefield - Men <p>Sponsorship sourcing should be ongoing by all reps. TN to reach out and conclude any potential sponsorship if details provided from members.</p> | <p><i>All</i></p> |
| <p>2022-23 AGM</p> | <p>Agenda for AGM on December 9th.</p> <ul style="list-style-type: none"> • Season recap • Audit & expenditure review • DRFC future facility review • ExCom roles for voting • Question time | <p>TN</p> |
| <p>Next ExCom</p> | <p>Final ExCom of 2023 confirmed for Wednesday 13th December @ 6pm (Location TBC). Main topic will be to introduce the new DRFC Club Captain.</p> | <p>N/A</p> |